Call for proposals from performing arts practitioners: Arts and Disability public art commission

Dún Laoghaire-Rathdown County Council invites proposals for a performing arts commission focusing on the exploration of sensory disabilities. The commission is open to either individuals or companies/collaborators to apply. It is anticipated that the successful applicant will work collaboratively with groups(s) of people with sensory disabilities in the Stillorgan electoral area of the county.

Prior to the submission deadline, the Arts Office will facilitate a group meeting for prospective applicants to meet with a number of organisations in the area who would be interested in working with the successful applicant on this commission.

DLR is particularly interested in practitioners who work in a collaborative manner (either on a conceptual level or directly through participation), are flexible in their approach and responsive to the needs of those involved.

There is no predetermined outcome as this will come through the collaborative process. While the commissioners are open to a wide range of outcomes, compatible with the budget, an outcome from the commission is essential and the work must be presented first in the locality.

The budget for the commission is €14,000 inclusive.

Selection Process

Briefing meeting for those interested in applying

Applicants are required to register their interest in the commission and to indicate that they will attend a briefing with representatives from organisations in the area who work with people with sensory disabilities, to get a sense of the programme and potential ways in which to collaborate. It is strongly recommended that those interested in applying come to this briefing; one to one meetings with the organisations will not be facilitated at this stage.

Deadline to register for the briefing meeting: Tuesday 13th May

Briefing meeting: week of 19th May

Deadline for submissions: Tuesday 24th June @ 12 noon

Applicants are required to submit 6 copies of the following:

- A typed curriculum vitae, including the names of 2 referees who are familiar with the work of the applicant(s) (maximum 3 typed pages). If the application proposes working directly in a collaborative manner, at least one of the referees should be familiar with the applicants experience in the area.
- ➤ A project proposal for the commission, which should include:
 - an outline of the project and how the applicant proposes to explore the area of sensory disabilities;
 - details of a possible realisation or outcome of the project (It is likely that this would change due to the collaborative nature of the commission):
 - budget (including fees to the artist, all costs relating to the creation of the work, insurance and VAT, if applicable, contingency).
- ➤ **Supplementary information** that will support the application, for example short description of relevant previous projects and photographs/audio or visual documentation*

Please ensure that all submitted materials are clearly marked with the applicant's name and contact details.

Criteria for selection:

Originality of the project proposal	(40/100)
Quality of previous work	(30/100)
Demonstrated ability to develop, manage and deliver	
the project.	(30/100)

Timeline for the commission

Register for briefing meeting:
Attend briefing meeting:
Deadline for submissions:
Artist(s) appointed by:
Commission to be completed by:
by Tuesday 13th May week of 19th May
Tuesday 24th June@12 noon end-July 2014
June 2015

^{*} Please note that supplementary information will not be returned to applicant (applicants should ensure that they do not send any unique or irreplaceable material).

Submissions

- Applicants are responsible for the cost of delivering applications.
- Emailed or faxed submissions will not be accepted.
- Late submissions will not be accepted.
- All materials submitted should be clearly labeled with the applicant's name and contact details.
- All reasonable care will be taken with each submission, however Dún Laoghaire-Rathdown County Council will not take responsibility for any loss or damage which may occur in transit, storage or packing.

Project management of the commission

The selected applicant will be expected to comprehensively project manage the commission and to liaise with the Arts Office.

Support from Dun Laoghaire Rathdown County Council

Dún Laoghaire-Rathdown Arts Office will act as the liaison support between the successful applicant and the local community groups in the start-up stage of the project and if further support is required during the lifetime of the project.

Copyright

It is anticipated that the copyright of any outcomes from this commission will reside equally between the artist(s) and the collaborators. This will be detailed at contract stage.

Insurance

Please note that the successful applicant will be required to have Public Liability Insurance with cover of €6.5 million. Non-Vat registered service providers may be liable for Professional Services Withholding Tax. The successful applicant may be required to provide Dún Laoghaire-Rathdown County Council with a tax clearance certificate prior to signing of contracts.

Garda Vetting

The successful candidate will be required to undergo Garda Vetting if engaging with persons that are deemed vulnerable under the National Vetting Bureau (Children and Vulnerable Persons) Act 2013.

Freedom of Information

The provisions of the Freedom of Information Act 1997-2003 apply to Dún Laoghaire-Rathdown County Council. Applicants should state if any of the information supplied by them is confidential or sensitive and should not be disclosed in response to a request for information under the aforementioned Act. Applicants should state why they consider the information to be confidential or commercially sensitive

Submission of entries

Please send all submissions to:

Ciara King, Assistant Arts Officer-Arts Programme Development, Dún Laoghaire-Rathdown County Council County Buildings, Marine Road Dún Laoghaire, Co. Dublin

Marked: 'Arts & Disability: Public Art Commission'

Tel: +353 1 271 9529

*Please take note of the following:

- Submissions by email or fax will not be accepted.
- All materials submitted should be clearly labelled with the applicants name and contact details.
- Late submissions will not be accepted

Dún Laoghaire-Rathdown County Council reserves the right not to commission work, if none of the proposals received are deemed to be suitable. In this instance, Dún Laoghaire-Rathdown County Council reserves the right to pursue a different procurement process.

Deadline for submissions: Tuesday 24th June @ 12 noon

The commission will be funded through Environment and Housing capital projects under the Department of the Environment, Community and Local Government Per Cent for Art scheme.